



## MANOR COMMUNITY COLLEGE

a DCSF designated Specialist Performing Arts College  
Principal Mr B Slade BA (Hons) Ed, NPQH  
[www.manorcc.org.uk](http://www.manorcc.org.uk)

Dear Parent / Carer,

In September you were given some important dates for your diaries during the Year 9 phase of your child's education. We are rapidly approaching the time at which you and your child will need to select various subjects to study at Key Stage 4.

Over the last few weeks, the students have been preparing to make some of these choices. We aim to give them and you as much help as possible towards making crucial decisions about their future studies, both within the college and beyond.

As part of this assistance we invite you to a vital meeting on Wednesday 30th January, at 7.00pm. The event will take the following format:

7.00 – 7.20pm - A formal meeting in the John Durrant Hall, to gain general information on the G.C.S.E. courses and the subject option system.

7.20pm onwards – The usual parents' evening arrangements you have been accustomed to in previous years. You will be able to make individual appointments with teachers to discuss your child's progress. This will also take place in the John Durrant Hall. We would like the students to use their planners to collect the appointments for the evening with their teaching staff.

During the evening, you will also be invited to book an interview with a senior member of staff to allow detailed discussion on the choice of subjects for your child, and their future education programme. These interviews will be held over the subsequent weeks leading up to the end of February, and have been found to be valuable to both parents and students alike. We would strongly urge you to attend the meeting on January 23rd, as this enables the students to make informed decisions with your help and understanding.

At the bottom of this letter there is a reply slip to confirm your attendance at the meeting, but should this cause a problem please do not hesitate to contact me at the college.

I look forward to seeing you on the 30th.

Yours faithfully

Mrs E Butter  
Head of Year

✂ -----  
***Please complete and return this section to your child's form tutor – Thank you.*** ***Options Evening 2008***

Student's name: ..... Form: .....

I / We will be attending the Year 9 options evening on Wednesday 30th January at 7.00pm.

Signed ..... (Parent/Carer)

Sue/BU/18.1.08



Specialist Schools  
and Academies Trust  
EXCELLENCE AND DIVERSITY

