



## MANOR COMMUNITY COLLEGE

*a DCSF designated Specialist Performing Arts College*

Principal Mr B Slade BA (Hons) Ed, NPQH

[www.manorcc.org.uk](http://www.manorcc.org.uk)

11 April 2008

Dear Parent/Carer

### **Key Stage 3 SATs examinations Tuesday 6<sup>th</sup> – Friday 9<sup>th</sup> May 2008**

As you are no doubt well aware the Key Stage 3 SATs examinations are very close now. We sent you a list of dates in September and enclosed is a leaflet confirming these dates, which have also been written down in your child's planner. The leaflet also gives you information on the content of each paper and how you may be able to help your child further.

These nationwide tests are extremely important and it is essential that your child **is present at school to take all the tests**. As you can see from the leaflet, there are **3 tests for English, 3 tests for Maths and 2 tests for Science**. Can you please make sure your child revises thoroughly (not just the night before) so that they can come to school as fully prepared as possible.

#### **Free Breakfast / Attendance and Punctuality**

We have decided to offer the students a **free breakfast on all 4 days**. The breakfast will be served from 8.00am to 8.30 am in the school dining hall. **A register will also be taken in the dining hall each morning of the tests at 8.30 am. If your son / daughter is not in school by 8.30am we will contact you to make sure that they are on their way to school.**

It is just as important that your child is on time for afternoon school – we would very much like to have **all students stay in school at lunchtime, so if your child normally comes home to lunch, please can you make other arrangements (packed lunch or school dining hall) so that they can stay on the premises**. This should ensure a punctual start for afternoon tests.

We have been working hard at school to prepare our students for the tests. We would really appreciate your support in ensuring the smooth running of these tests to enable them to show their full ability within these vital examinations.

Yours sincerely

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Head of Year 9

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