



Manor Community College

CONSULTATION DOCUMENT

***RE: Manor Community College
changing status from a Community
College to a Foundation School and
acquiring a Trust, namely *the
North Cambridge Community
Trust****

15th March 2010



CONSULTATION BY

Manor Community College

on

**Changing status from a Community College to a Foundation School
(College) and acquiring a Trust, namely the *North Cambridge
Community Trust***

CONSULTATION DOCUMENT

Intended Audience

This document is intended for the students, parents/carers and staff of the schools involved and the Community of the Wards of Arbury, East Chesterton and Kings Hedges in Cambridge City. All are invited to submit comments as indicated towards the end of the document. We welcome your views, comments, questions and suggestions.



Forward

The Governing Body of Manor Community College is proposing a change of school category from Community school to Foundation school and acquiring a Charitable Trust to be called The North Cambridge Community Trust, to take effect from September 2010.

Manor Community College is an 11-16 Local Authority maintained Community comprehensive school serving the areas of Arbury, Kings Hedges and East Chesterton in the North of Cambridge City.

We were designated as a specialist Performing Arts College by the Department for Children, Schools and Families in 2007 and, since then, we have developed considerable expertise in these areas. This was recognised by The Arts Council for England who accredited us Arts Mark Gold in June 2009. We were also awarded the Prince's Teaching Institute Kite Mark Award for English (by HRH The Prince of Wales at Clarence House in November 2009). Most recently the students of Manor Community College were presented with a Chief Constable's Commendation live on BBC TV.

The College was last inspected by OfSTED in June 2008 when it was graded *"satisfactory and improving with a number of good features"*.

OfSTED recognised the significant improvement in a very short time: *"The newly appointed Principal provides clear vision and direction for the work of the college. He has accurately evaluated its work and set about tackling the areas for improvement with vigour. He has not flinched from the challenges posed by this and is resolute in his pursuit of improved standards and achievement. The changes made are recognised by parents, the vast majority of whom are supportive of the college's work. A considerable number commented on the improvements, including the renewed focus on improving standards. The comment, 'The effort of staff and pupils to make a dramatic improvement is working,' is typical."*

Vision

At Manor Community College we believe that "students come first".

In order to serve them well and to enable them to realise their full potential we must ensure that there is a relentless focus on:

- ◆ raising standards
- ◆ tackling low aspirations
- ◆ developing a culture of 'no excuses' and equity and
- ◆ nurturing, developing and challenging the talent (creative and academic) of the future

Every student matters a great deal to us. We are committed to helping every student achieve their full potential, both socially and academically. There is a relentless focus on making this happen and on ensuring that the needs of the students come first.

All students are encouraged to be 'the very best they can be'.

We are *currently* a National Challenge school. National Challenge is a government scheme designed to provide support, including additional funding, and where necessary intervention in order to ensure that students achieve national standards in their GCSEs. We were making good progress when we entered the...



...scheme but we have welcomed the opportunities it has brought. More and more of our students are now succeeding. Most achieve or exceed their target grades. Results have improved year on year since 2007 and contextual value added remains positive. However there is still a great deal of work to be done. We have not 'arrived' but we are 'travelling with a different view'.

We are the only National Challenge School in the country which has been allowed to pursue Foundation/Trust status outside of a National Challenge Trust. This is a real vote of confidence in our capacity to improve and develop without 'structural solutions' having to be imposed. We are hopeful that we will emerge from the Challenge this year.

We feel that the time is right to further develop the College through forming a Community Trust to support and enhance the work that the College does. In particular we want to enhance the support we provide to all students: to break down any barriers that they may have to learning and to raise their aspirations and the leadership of the College drawing on the range of Trust partners and their wealth of experience.

We also want to raise the profile of community cohesion in North Cambridge. Currently Manor Community College is 'located in the Community' with various excellent links. However, we now want to be 'at the centre of the Community leading in its development'. The proposed Trust will enable us to make this transition for the good of our students and staff, the students and staff in our associate primary schools and the many thousands of parents/carers and citizens in the Community we serve.

We continue to set challenging targets for improvement and development, as summarised in our Strategic College Improvement Plan and our National Challenge Raising Attainment Plan. However, it is our belief that in order to accelerate the pace of change and to raise the bar, we need to ensure that we are working collaboratively with a wider range of partner organisations and agencies; establishing a Trust would provide an excellent opportunity to build strong and sustainable partnerships, which we believe would lead to improved levels of achievement and life chances for all of our students.

This consultation document sets out in more detail what we would like to do and what it would mean for the College and the Community. We hope that you will find the information helpful. We very much want to hear your views on our proposals. At the end of the document we have set out different ways in which you can give you views and we hope you will find the time to do so.

We have attempted to keep the body of the document concise; more detailed information can be found in the Trust (proposed) tab on the College website (under Community Cohesion) at www.manorcc.org.uk

Paper copies of all documents are available from the College on request.

Many thanks for your time and interest.

**For The Governing Body
Manor Community College**



Introduction

This consultation document is about two issues:

- 1. Manor Community College changing status from a Community to a Foundation School.**
- 2. Manor Community College acquiring a Trust to act as a Foundation to support the College.**

The consultation period runs from 15th March to the 26th April 2010. You can give your views in a variety of ways as set out at the end of this document. We really hope that you will send us your comments.

We are consulting the following people on our proposals. Please tell us if you feel we should be consulting others:

- ◆ Cambridgeshire County Council
- ◆ Cambridge City Council
- ◆ All local Parish Councils
- ◆ Students at Manor Community College
- ◆ Staff at Manor Community College
- ◆ Parents/carers of students at Manor Community College
- ◆ Head Teachers/Chairs of Governors at other local primary and secondary schools
- ◆ Families of students at associate primaries: Kings Hedges, Orchard Park, The Grove and Shirley
- ◆ All Trade Unions who represent staff at Manor Community College and those who don't for information
- ◆ Local Community Groups and organisations
- ◆ Learning and Skills Council
- ◆ Hon David Howarth, Local MP
- ◆ Regional councils and bodies
- ◆ Local traders

The DCSF advises that consultation should always be:

- ◆ **WIDE**
- ◆ **CLEAR AS TO THE PROPOSALS, WHO MAYBE EFFECTED AND TIMESCALES TO RESPOND**
- ◆ **SET OUT IN A CLEAR, CONCISE AND ACCESSIBLE WAY**

And there should be FEEDBACK.



We think we are doing all these things. If you think we need to do anything else please let us know in the following ways:

Phone: (01223) 508742 (contact Lucy Crebo, Clerk to the Governors and Principal's PA) on extension 247 or email lcrebo@manorcc.org.uk

Email: office@manorcc.org.uk

Postal Address: Manor Community College, Arbury Road, Kings Hedges, Cambridge, CB4 2JF



Section 1 - Foundation Schools

In order to become a Trust school we would need to change from our current status as a Community school to a Foundation school.

What is a Foundation College and how is this different to a Community College?

Foundation schools are not a new model of school. There are many such schools and Colleges in Cambridgeshire already. The main difference between Community and Foundation schools is the extent to which powers are delegated directly to the Governing Body.

In a Community College the local authority

- ◆ Employs the staff who work in the College
- ◆ Owns the land and buildings that make up the College
- ◆ Is the admissions authority for the College

In a Foundation school the Governing Body

- ◆ Employs the College staff
- ◆ Owns the land and buildings that make up the College *
- ◆ Is the admissions authority for the College

These changes are not as significant as they might seem. Although at the moment the Local Authority employ the staff who work in College the local management of schools means that the Governing Body manages that employment on behalf of the local authority.

It is also important to note that when determining admissions criteria for a Foundation school the Governing Body must comply with the National Code on Admissions and agreed local arrangements.

* Where a Foundation College has a Trust, as we are proposing here, it is the Trust that will own the land and buildings that make up the school and not the Governing Body.

How are Foundation Schools funded and how are they held accountable?

Like Community schools, Foundation schools are maintained by the Local Authority. They receive their funding from the Local Authority, are accountable to the Local Authority and are entitled to the same levels of support; they are part of the family of maintained schools. The Local Authority has the same powers to intervene in a Foundation school as in a Community school. This can include the Local Authority appointing additional governors to strengthen a Governing Body and, ultimately, suspending a Governing Body and putting in place an Interim Executive Board. In certain circumstances the Local Authority can also exercise powers in relation to a school's delegated budget.



Why is the change to foundation status being proposed for Manor Community College?

The Governors are consulting on a change of status to Foundation because only a Foundation school can be a Trust school. If we stay as a Community College we will not be able to move forwards to establish the Trust. Some schools elect to simply change status to Foundation but our driving purpose is the Trust. We think the Trust will be of great benefit to the students at Manor Community College and the wider Community for all the reasons we have set out.

What will this mean for staff at Manor Community College?

When a school changes status from a Community to a Foundation school, current teaching staff transfer from the employment of the Local Authority to the employment of the Governing Body. They continue to be employed under the national School Teachers' Pay and Conditions and to be eligible for the Teachers' Pension Scheme. New teachers would be employed on those same national conditions. Existing non-teaching staff would also transfer under their current terms and conditions. Foundation schools do have the ability to set different terms and conditions for non-teaching staff appointed after the College changes status but this is not the intention of the Governing Body of Manor Community College

What does this mean for students and the curriculum?

Foundation schools are required to deliver the National Curriculum. Changing to Foundation status does not mean there have to be curriculum changes although we hope that through creating a Trust we will be able to provide some exciting developments to our existing curriculum.

What are the responsibilities to children with special education needs and how does the Disability Discrimination Act (DDA) affect the foundation schools?

Foundation schools have the same obligations to children with Special Educational Needs as Community school. The statutory code of practice on special educational needs applies to all maintained schools.

There is a duty on all schools not to discriminate against disabled students or prospective students on grounds of disability. Foundation schools must comply with the Disability Discrimination Act in the same way as any other maintained school.

What will this mean for governance?

When a school changes from a Community school to a Foundation school there are changes in the way the Governing Body is made up. This also depends on whether or not there is a Trust in place so we have dealt with this question below in our section on Trusts.



What about the college land and buildings?

At the moment, the Local Authority owns the land and assets that make up Manor Community College. If the College does acquire a Trust then the land and buildings will transfer, under statute, to the ownership of the Trust.

What will this mean for Admissions?

For Foundation schools the Governing Body is the admissions authority for the school rather than the Local Authority. This means the Governing Body are responsible for setting the admissions criteria for the school and for making sure those criteria are properly exercised. However the Governing Body must operate in accordance with the national legal framework on admissions and agreed local arrangements.



Section 2 –Trust Schools

What are Trust Schools?

“A Trust School uses the experience, energy and expertise from other colleges, Professions and organisations as a lever to raise standards in schools”

(Specialist Schools and Academies Trust)

Trusts are a new kind of school. They are Foundation schools which part of the Local Authority system but are supported by a Trust which will own the land and buildings that make up the school and will appoint some of the Governors. The Trust is a charitable body which establishes a long term relationship for the school with external partners. Those external partners are committing themselves to working with the College into the future.

The purpose of a Trust is to create a long term, stable and sustainable organisation whose members have the energy and expertise to strengthen and challenge the College and strengthen governance through the appointment of Trust governors. All Trusts need to be of benefit to the students at the school they support and to the wider Community the school serves.

The Governing Body continues to run the school and be responsible for its performance. In order to become a Trust school Manor Community College would need to change status from a Community College to a Foundation College. We have set out above the differences between Community and Foundation schools and what the changes would mean in practice.

In this section we would like to set out more about why we feel that a Trust would be beneficial to Manor Community College together with detail of the partner organisations we have been talking to and what they could bring to a Trust.



What is the vision for the Proposed North Cambridge Community Trust?

To raise student attainment and aspirations in the Arbury, East Chesterton and Kings Hedges areas of North Cambridge; to promote and develop a culture of high aspiration and achievement, securing continuous improvement toward excellence.

The Trust will draw on the expertise of its partners to:

- I. increase opportunities for innovation in learning, teaching, curriculum and leadership and to encourage students to exploit the educational opportunities available to them (11 - 21+)
- II. enhance the leadership of the College by offering new perspectives and approaches to develop Manor Community College as a centre of educational excellence and a beacon of good practice and thereby addressing entrenched negative perceptions of Manor Community College in the wider Community.
- III. seek to remove barriers to progress ensuring that all students are given equal opportunities to access an outstanding, challenging, enriching and enjoyable curriculum that promotes choice and diversity and places real value in students continuing with their educational 'journey' post 16 and post 18/19.
- IV. strengthen and develop the College's specialism in the Performing Arts ensuring that our strap line "developing the talent of the future" reflects real outcomes.
- V. underpin and enhance the Community Cohesion and Every Child Matters agenda at the College and to work with the Local Authority and other agencies to provide seamless and integrated children's services in Arbury, East Chesterton and Kings Hedges (all areas of deprivation with considerable 'needs'), preventing problems caused by organisational boundaries and ensuring that services are accessible and have impact.
- VI. promote strategies to engage, challenge and inspire our most able, gifted and talented students
- VII. facilitate the development of an environment and relationships that promote independent learning.

What is the focus of the Trust?

- 1. To raise attainment and achievement at Manor Community College and across the local area through collaborative working;**
- 2. To raise the aspirations of all children and young people in the Arbury, East Chesterton and Kings Hedges areas of North Cambridge;**
- 3. To foster an ethos of continuing education and improvement and a culture of excellence;**
- 4. To enhance Community cohesion by seeking to remove barriers to learning across the Colleges supported by the Trust and by those Colleges providing hubs within their local communities;**
- 5. To enhance leadership and promote continuing educational and professional development for all through partnership working.**

What positive outcomes could the Trust contribute to?

- ◆ Raising standards across the College through a shared vision and belief, common ethos and genuine partnership working, providing opportunities for all students to develop their creative and academic talents and challenge their perceptions of education and themselves.
- ◆ Increasing levels of student achievement across the Colleges supported by the Trust at Key Stages 2, 3 and 4;



- ◆ the Colleges supported by the Trust to be designated “outstanding” by OFSTED
- ◆ Further enhancing leadership by drawing on the expertise of a range of partners to promote innovation especially in relation to learning, teaching and curriculum and to promote an ethos of life-long learning for students, staff and parents/carers and other relevant stakeholders.
- ◆ Developing clear and accessible progression routes 11 – 21+ in vocational and academic subjects and work based activities (e.g. Young Apprenticeships)
- ◆ Developing more innovative approaches to extended services and multi-agency working in partnership with the LA and PCT, to reduce the number of referrals to EOTAS/Student Support and healthcare services (ECM: stay safe, enjoy and achieve, remain healthy etc)
- ◆ Establishing Manor Community College as a centre for excellence in the creative and performing arts and in vocational and work-related learning building on our early success as a specialist College in the performing arts.
- ◆ Reducing the percentage of young people not in education, employment or training (NEET), to ensure that 100% of Manor Community College’s former students are in education, employment or training at the age of 19;
- ◆ Challenging our most able, gifted and talented students working with a range of Colleges, partners and businesses.
- ◆ Enabling parents/carers and Community stakeholders to become actively engaged in shaping the future direction of the College.
- ◆ The Trust’s work to be viewed nationally and locally as a model of good practice in supporting children, young people and their families.

How will this benefit the wider community?

Overall, the Trust’s aims will be a commitment to the highest standards of education and a strong belief in the power of collaborative working to effect sustainable improvement and to make an impact on the life choices of children, young people and their families. The Trust members consider that the Colleges they support should sit at the heart of the communities they serve.

Who could the partners be?

- ◆ An Associate Primary School Cluster
- ◆ A local community group/organisation
- ◆ A University college or business
- ◆ Local government
- ◆ A Post 16 institution
- ◆ A public service organisation

We would also aspire to involve:

- ◆ A Leading Edge business – *we are currently in conversations about this*

The Trust members and partners will work in partnership to achieve the aims set out above. The members of the Trust are fully committed to working collaboratively to raise standards and aspirations of children, young people and their families. Through working together, the members of the Trust will contribute to Community development.



Which potential partners have we been talking to and what could they offer to a Trust?

To meet these aims we have approached the following organisations to work with them as partners in our proposed Trust.

Associate Primary Schools Cluster (schools to be confirmed after Governing Body ratification but likely to include Orchard Park Primary School, Kings Hedges Primary School, The Grove Primary School and Shirley Primary School)

1. To evaluate existing transition processes from primary to secondary College and to develop these to incorporate a teacher exchange programme (Involving primary colleagues working at MCCC and vice versa) to promote excellence in transition between KS2 and KS3, to enhance the curriculum and to maximise the potential of learners.
2. To improve standards and raise aspirations through accessing each other's existing partnerships and developing new collective partnerships through the Trust.
3. To enhance Continuing professional development opportunities for staff at all institutions and to create positive opportunities to share and embed existing best practice.
4. To engage in collaborative events and projects that celebrate the collective talents in the Trust.

This consultation is not about any of our feeder primary schools becoming Trust schools themselves. At the moment we want to formalise and develop our existing primary/secondary partnership arrangements through our feeder primary schools being involved in the Trust as suggested. We can do that through our feeder primary schools nominating a Trustee to sit on the Trust board and represent them as a group.

If any of the primary schools wanted to change their status to become Trust Colleges then each of their governing bodies would need to consider that and they would need to follow the statutory process and issue their own consultation about their proposals.

Cambridgeshire County Council

"Creating communities where people want to live and work: now and in the future."

1. To remove barriers to progress, learning and achievement and to promote Community cohesion working in partnership with other partners and agencies.
2. To make an active contribution to the Every child Matters Agenda in North Cambridge
3. To raise aspirations through a range of events and initiatives that draw the Community together and celebrate success and diversity.
4. To reduce NEET (young people Not in Education, Employment or Training) figures to zero and improve provision for inclusion and early intervention in North Cambridge.
5. To ensure the collective "voice" of children and young people in North Cambridge is heard.

Cambridgeshire Constabulary

"Cambridgeshire Constabulary is among the most improving police forces in England and Wales. We are committed to making Cambridgeshire a safer place to live in, work in or visit. We pride ourselves in delivering a service with integrity, sensitivity and respect."

1. To work in partnership with Manor Community College and all of the Trust partners to enhance Community cohesion in North Cambridge.



2. To make an active contribution to the Every Child Matters Agenda in North Cambridge
3. To make the most of existing partnerships and networks established by Cambridgeshire Constabulary and other North Cambridge Community Trust partners.
4. To raise aspirations through a series of events and initiatives that draw the Community together and celebrate success and diversity.
5. To enhance and develop citizenship and PSHE (Personal, Social, Health and Citizenship Education) programmes through the "SUMO for Colleges Programme". SUMO is a PSHE programme for schools.

Kings Hedges Neighbourhood Partnership

"We act as an umbrella organisation, bringing together all Community groups and agencies working in Kings Hedges. We aim to improve facilities, encourage self help and involvement, increase Community spirit and act as a voice for the whole area."

1. Working in partnership with Manor Community College to improve parental support and engagement
2. "Adding value" in terms of making the most of established partnerships and networks.
3. Raising aspirations through a range of events and initiatives that draw the Community together and celebrate success and diversity.
4. To enhance and develop Community cohesion and the social, moral and cultural aspects of the curriculum through partnerships and Community and faith groups.

Cambridge University Press

"Cambridge University Press is the publishing business of the University of Cambridge, one of the world's leading research institutions. It is the oldest publisher and printer in the world, having been operating continuously since 1584."

We aim to further, through publication and printing, the University of Cambridge's own objective of advancing learning, knowledge and research worldwide. Today, this transformative mission is realized through our commitment to innovation and enterprise, placing us at the cutting-edge of electronic delivery in a world that looks increasingly to digital content and networked access not only to books and journals but to a range of other pedagogic services."

1. Releasing staff to work with groups of students as "professional mentors" to raise standards in literacy and aspirations generally.
2. To assist in developing a new library and promoting literacy across the Trust (full age and ability range)
3. To facilitate a range of writing projects e.g.' the history of the area involving a range of stakeholders; students, their parents, grandparents, members of the Community etc.
4. To develop a print-based North Cambridge Community Trust publication in association with CUP to celebrate talent across the Trust.
5. To enhance and develop Community cohesion through links with CUP and their partners.



We are also talking to **Cambridge Regional College (CRC)** about the possibility of joining the Trust **but this has not yet been approved.**

The areas under discussion are:

1. foster increased progression in 14 - 19 vocational pathways at Levels 1, 2 and 3 in a range of curriculum areas building on existing partnerships in relation to the 14-16 diploma line in Construction;
2. develop an alternative curriculum at Manor focused on 'stage not age' and students continuing with their vocational studies post 16 with a view to reducing NEETS and EOTAS referrals;
3. support for Manor in promoting 100% continuation to achieve at least a Level 2 qualification by the age of 19. A tracking system would be established to monitor and evaluate progress
4. foster a new pathway for Young Apprenticeships.

We are also talking to **Cambridge Centre for Sixth Form Studies.** These discussions have included

1. To provide professional development opportunities for staff in both institutions.
2. To provide guidance and support in relation to 1:1 tuition, mentoring (personal tutoring) and study support especially in relation to gifted and talented students
3. To develop skills and opportunities for independent learning

Finally, we are actively seeking a **Leading Edge Business partner** to join the Trust. The reasoning behind this is to:

- ◆ raise aspirations and inspire students and staff
- ◆ create opportunities to engage with potential employers of the future
- ◆ create applied learning and work based learning opportunities
- ◆ improve staff morale in both Trust schools and the Leading Edge Business through a demonstrable commitment to local business and the community respectively
- ◆ create opportunities to develop the curriculum to better suit the needs of the business world

All members have a shared interest in:

- ◆ Ensuring that all students are fully prepared for a future that is global, digital and sustainable;
- ◆ Providing excellent support and training for staff;
- ◆ Ensuring swift and easy referral to locality and central services for vulnerable children, young people and their families;
- ◆ Being a hub for Community activity through offering maximum use of facilities for educational, social and leisure purposes;
- ◆ Supporting the Community cohesion agenda;
- ◆ Sharing resources both human and financial across the Trust;
- ◆ Seeking out new funding streams to improve the Colleges' provision for their students.

How would the Trust be constituted?

The Trust would be a charitable, not-for-profit company, meeting the legal and other requirements relating to Trusts as set out by the Department for Children, Colleges and Families (DCSF). The Trust would be



registered as a company limited by guarantee with Companies House. The Charities Commission would regulate its activities (as with all charities).

The members of the Trust will be able to nominate representatives as Trustees who will come together to form the board of the Trust.

Who Would Govern The College?

The Governing Body will still be responsible for governing the College but the current Governing Body will be re-constituted and will include some governors appointed by the Trust. Our current Governing Body is made up of 20 governors. This is the maximum you can have (excluding sponsor governors) and we think this is the right size.

The Trust would be entitled to appoint Foundation Governors to the Governing Body.

We think that a model where the Trust appoints the minority of the Governing Body will continue to be right for our College. Regulations set out how a Governing Body must be made up. For a Foundation College with a Trust the rules are:

- ◆ At least one third of the Governing Body will be parent governors
- ◆ There will be at least two staff governors but no more than one third. A place will be reserved for the Principal
- ◆ There will be at least 2 Trust appointed governors with a maximum of 45% of the Governing Body.
- ◆ There will be at least 1 Local Authority Governor but no more than one fifth of the Governing Body.
- ◆ Community Governors will make up at least one tenth of the Governing Body.

The Governing Body will remain legally responsible for all aspects of the conduct of the College, with a view to promoting high standards of educational achievement. The Governing Body will have day-to-day control of the buildings and land. It will employ all the staff and will be responsible for student admissions in accordance with the College Admissions Code of Practice and the Local Authority's coordinated scheme for admissions.

What Does This Mean For Admissions?

As explained above the Governing Body will become responsible for admissions. This is not a matter for the Trust.

Further Information

The DCSF has produced a list of frequently asked questions relating to Trust schools. We are enclosing that with this consultation document.

You can also find further information on Trust and Foundation Schools at:

www.trustandfoundationschools.org.uk



How can you tell us what you think?

We would really like to hear from you. The closing date for receipt of comments and questions is **26 April 2010**. You can tell us what you think in a number of different ways:

- ◆ You can complete the attached questionnaire and post it to us, drop it off at College or at your feeder primary school.
- ◆ You can e-mail us at the following address: office@manorcc.org.uk or lcrebo@manorcc.org.uk

You can also come to one of our open meetings:

- **Parents/carers and the wider Community** – Tuesday 30th March 2010 at 7pm in the John Durrant Hall. *Please let Lucy Crebo, Clerk to the Governors, know if you wish to attend.*
- We will also hold a further meeting for the **wider Community** - probably at Arbury Community Centre (TBC).

There will be a meeting specifically for Manor Community College staff on Thursday 25th March 2010 at 3:30pm in the Jeanette Jeffrey Hall.

On each occasion we hope to have some of our proposed partners present and we look forward to hearing your comments and taking your questions.

You don't have to give your name or address when you respond but it is very helpful if you tell us who you are e.g. a parent of a child at the College. If you are responding in a formal capacity, as an individual or on behalf of an organisation, then we will need to know who you are.

If you want your response to be kept confidential then please tell us. The College is subject to the Freedom of Information Act 2000 and Environmental Regulations which allow public access to information held by public institutions. This does not mean your response will automatically be published if someone asks to see them as certain exemptions do apply but you should be aware that even if you ask for information to be kept confidential that does not necessarily exclude the public right of access.

We will be preparing a summary and analysis of all the responses to our consultation and we will put that on the College website as well as making paper copies available to anyone who wants them.



What will happen after the consultation closes?

At the appropriate Governing Body meeting (see schedule) the Governors will consider the responses to the Consultation and whether or not to move forwards to publish statutory proposals to change status and acquire the Trust. A summary of all the consultation responses and the Governors consideration of them will be made available via the College website and also in hard copy format.

If the Governors determine to move forwards and publish statutory proposals they will do so by posting notices on the College gates, in the Cambridge Evening News and (in some prominent place in the Community e.g. post office?) The statutory notice period will run for four weeks. This time is a further opportunity for you to give you views on the proposals. Depending on the outcome of the consultation we have planned for a statutory notice period **from 17.05.10 to 21.06.10**

After that period has passed the Governing Body will again meet to consider representations and to determine whether or not to go ahead and implement the proposed changes.

At the moment the Governing Body intends that if the proposals are implemented then the implementation day will be 01.09.10 but this may alter dependant on the outcome of the consultation process. If statutory proposals are published then these will stipulate the Implementation date for the proposals.



Manor Community College Consultation on Change of Status and Acquisition of a Trust Consultation Response Sheet

Please place a tick in the appropriate box to indicate if you are a:

Member of staff*:	_____	<input type="checkbox"/>
Governor*:	_____	<input type="checkbox"/>
Parent of child at Manor Community College:	_____	<input type="checkbox"/>
Parent of child at a Primary College *:	_____	<input type="checkbox"/>
Parent of younger child:	_____	<input type="checkbox"/>
Student at Manor Community College:	_____	<input type="checkbox"/>
Other member of community or interested party **:	_____	<input type="checkbox"/>
Professional Association / Trade Union:	_____	<input type="checkbox"/>
Partner Organisation / Education Provider:	_____	<input type="checkbox"/>

What do you think about Manor CC becoming a Foundation College and acquiring a Trust?

I support the proposals:	_____	<input type="checkbox"/>
I'm not sure and would like more information:	_____	<input type="checkbox"/>
I do not agree with the proposed changes:	_____	<input type="checkbox"/>



If you would like to make an additional comment, please use the box below:

What do you think about the partners that we have been working with?

I think these are the right partners (tell us why in the box below):

If you are concerned about any of the partners or you have ideas as to other groups the College should be working with then please tell us about that below:

We think the Trust should appoint a minority of governors. This would mean no group on the Governing Body would have overall control and one third of the Governing Body will still be elected parents.

Do you think this model is right for the College?

YES / NO



If you would like more information what would that be?

Do you have any other concerns or suggestions that you want us to think about before we publish formal proposals?

Please mark you response for the Chair of Governors at Manor Community College and pass to reception, email to office@manorcc.org.uk or send it to Manor Community College, Arbury Road, Kings Hedges, Cambridge, CB4 2JF.